

## **70.00 POLICY ON REGISTERED CAMPUS ORGANIZATIONS**

### **70.10 Definition; Registration and Membership Requirements**

A Registered Campus Organization is an organization whose membership predominantly comprises students, faculty, and/or staff of a particular University campus, and that attains recognition as a Registered Campus Organization by complying with the requirements and procedures set forth in campus implementing regulations. Such regulations shall require that the organization furnish a written statement of its name and its purposes, signed by its officers or other authorized representatives, and that includes as well such other pertinent information as the campus may specify. Membership in a Registered Campus Organization shall be open to any student, consistent with [the \*Nondiscrimination Policy Statement for University of California Publications Regarding Student-Related Matters\*](#), with the exception that membership in an officially recognized sorority or fraternity may be limited by gender. Membership in a Registered Campus Organization may be extended to individuals other than students, faculty, and staff, under conditions specified in campus implementing regulations. **Membership in a Registered Student Organization is limited to UCSC students (See Section 42.05).** An authorized student government of a campus shall not be eligible for registration also as a Registered Campus Organization of that campus.

**70.11 Registered Student Organizations: A campus-wide organization, with membership composed entirely of UC Santa Cruz students that has at least four members, and is currently registered with Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity (SOMeCA), or Office of Physical Education, Recreation and Sports (OPERS) for sports and recreation organizations. (See Section 60.00)**

**College Organization: An approved organization specific to a college or using the name of a college. Each college has its own approval process. Contact the Senior Director, Student Life at the specific college to get information about the college's approval process.**

**A student organization may become a Registered Campus Organization by submitting an application to Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity (SOMeCA). Sports and Recreation Clubs may become a registered campus organization by submitting an application to Office of Physical Education, Recreation and Sports (OPERS). College organizations may become a registered campus organization by submitting an application to their college. Applications are available in the offices of SOMeCA, colleges, or OPERS, which shall be referred to as the office of registration.**

**70.12 A student organization seeking recognition as a registered campus organization, including Sports and Recreation Clubs, and college clubs, shall furnish a document that includes:**

- a. **Its name;**

- b. **Its purpose;**
- c. **A statement of any affiliation with an international, national, regional, or local non-University organization;**
- d. **Its requirements for membership, including fees;**
- e. **An affirmation that its policies and practices are not legally impermissible, arbitrary, or unreasonably discriminatory (see Section 20.00), and that it will abide by the provisions of the anti-hazing statutes in the California Education Code or Penal Code (*as amended by SB 1454, effective January 1, 2007*)**
- f. **An affirmation that it is open to any student in accordance with the *Nondiscrimination Policy*, with the exception of incorporated sororities and fraternities which may be limited by gender;**
- g. **An affirmation that its membership is limited to students of the UC Santa Cruz campus (*see Section 14.30*);**
- h. **Qualification for holding office or becoming authorized representatives and method of selecting and replacing officers or authorized representatives;**
- i. **The name of the faculty or staff adviser, if applicable;**
- j. **Acceptance of responsibility for compliance with University policies and campus regulations;**
- k. **A statement that the organization's authorized representatives accept individual and collective responsibility for all debts and obligations to the University incurred by the organization; and**
- l. **An agreement to update and correct any of the above information during the period of registration should changes occur. Corrections shall be submitted to the office of registration.**

**70.13 New and continuing student organizations may register with the appropriate office of registration at any time after the first day of orientation in Fall Quarter until the last day of Fall Quarter.**

**70.14 All registered campus organizations must follow all campus time, place, and manner regulations, as well as requirements regarding use of property. An officer or authorized representative whose name appears on the application for registration of a student organization must file an Event Approval form or equivalent form with the office of registration. Events may be denied or canceled by the office of registration if they do not conform with campus time, place, manner, use of property regulations,**

and/or health & safety concerns (*See Section 42.12 regarding the reconsideration process*).

**70.15 Registered campus organizations must adhere to financial guidelines and accounting procedures as set forth in University policy and campus regulations (*See Section 42.34*). Chancellors may establish procedures to allow any registered student to seek a refund of that portion of their compulsory fees which the student believes has been used to support political or religious organizations or activities.**

#### **70.20 Requirements for Funding from Compulsory Campus-Based Student Fees**

A Registered Campus Organization that is preponderantly or exclusively funded by a student government or other campus entity from compulsory campus-based student fees shall primarily have University of California students as its members. Particular programs and activities of a Registered Campus Organization funded from compulsory campus-based student fees shall be open to participation by the entire campus community. In addition, all expenditures relating to particular programs and activities of a Registered Campus Organization (whether the program or activity takes place on- or off-campus) that are funded from such fees must be under the direct control of University of California students. (See also Section 86.11 of these *Policies*.)

#### **70.30 Conduct and Discipline**

A Registered Campus Organization is required to comply with University policies and campus regulations as well as applicable laws or it will be subject to revocation of registration, loss of privileges, or other sanctions. In denying or revoking registration or applying sanctions, campus regulations shall provide an opportunity for **an administrative hearing** with basic standards of procedural due process **as detailed in section 107.00**.

**Registered Campus Organizations are subject to disciplinary action as stated in the Policy on Student Conduct and Discipline of this handbook.**

**70.31 Registered campus organizations are responsible for the conduct of members and guests at sponsored activities. The Registered Campus Organization's officers or authorized representatives are responsible for planning and event implementation in accordance with all University policies and campus regulations.**

#### **70.40 Use of University Name**

A Registered Campus Organization shall not use the name of the University of California or abbreviations thereof as a part of its own name except in accordance with applicable law and University policy (including, but not limited to, State of California Education Code, Section 92000, and the Presidential Policy to Permit Use of the University's Name) as well as campus implementing regulations.

**70.41 Permission to use the name of the University of California, Santa Cruz or any abbreviation thereof as part of a registered campus organization's name may be granted**

only by the Chancellor or designee. Requests to use the name of the University of California, Santa Cruz must be submitted to University Relations.

<https://urelations.ucsc.edu/about/units/communications/uc-name.html>

Registered campus organizations may not use the name of a college without approval by the Senior Director, Student Life.

**70.42** The geographical designation "at UC Santa Cruz" may be used by any registered campus organization as part of its name without obtaining special approval. In the same way, the designation "at (name) college" may be used by any Registered College Organization.

**70.43** Except as provided in Section 70.42, permission to use the name of a college or any abbreviation thereof as part of a Registered College Organization's name may be granted only by the Senior Director, Student Life. Registered College Organizations may not use the name of the University of California, Santa Cruz or any abbreviation thereof, as part of their name.

**70.44** The name, insignia, seal, or address of the University, the campus, or a college may not be used in any manner, political or otherwise, which implies that the University, campus, or college supports or endorses the activities, positions, purposes, or goals of campus organizations.

**70.45** Permission to use the name of the University, the campus, or a college, when granted, does not imply endorsement or sponsorship, and may be withdrawn at any time.

#### **70.50 Use of University Properties**

Any use of University properties and services by a Registered Campus Organization must conform to Section 40.00 of these *Policies* and applicable campus time, place, and manner regulations.

#### **70.60 Fiscal Accountability**

Chancellors may investigate, through audits or other means, and take action to ensure that the fiscal activities of a Registered Campus Organization comply with legal requirements and university policies and procedures.

#### **70.70 University Sponsorship**

As provided in Section 41.00 of these *Policies*, a Registered Campus Organization that uses University property, services, or other resources must avoid any unauthorized implication that it is sponsored, endorsed, or favored by the University.

#### **70.80 Support**

A Registered Campus Organization or Registered Campus Organization-related program or activity may be supported from compulsory campus-based student fees and/or from voluntary contributions under conditions set forth in Sections 86.00 and 90.00 respectively of these *Policies*.

70.81 The referendum process set forth in Section 82.00 of these *Policies* shall not be accessible to a Registered Campus Organization or any student group other than a student government. The foregoing is not intended to preclude access to the referendum process by any administrative unit of the University, subject to appropriate student consultation. Support for a Registered Campus Organization or any student group other than a student government from compulsory campus-based student fees must be in the form of a reallocation from student government or other appropriate campus entity to the Registered Campus Organization or other student group.

All such reallocations must be made consistent with the requirements for viewpoint-neutral funding set forth in Sections 70.82, 86.20, and 86.30 of these *Policies*. (See also Section 86.12 of these *Policies*.)

70.82 Any process adopted by a student government or other campus entity to provide support to a Registered Campus Organization or Registered Campus Organization-related program or activity from compulsory campus-based student fees must employ solely viewpoint-neutral criteria as set forth in Section 86.30 of these *Policies*.

70.83 A student government in consultation with the campus, or a campus with the concurrence of the student government, may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of their compulsory campus-based fees that has been allocated by a student government or other campus entity to support a particular Registered Campus Organization or Registered Campus Organization-related program or activity. Establishment of such a refund mechanism is not required either as a matter of University policy or the law. (See also Section 86.13 of these *Policies*.)

### **70.90 Transfer of Compulsory Campus-Based Student Fees to Non-University Entities**

Compulsory campus-based student fees may be expended by a Registered Campus Organization to cover the expenses of direct participation by University students in a particular non-University-sponsored educational program or activity. Such fees may also be expended for the payment of applicable dues necessary to sustain membership by a Registered Campus Organization in national and other regional non-University associations at the basic level established by such associations, so long as the level of any such assessment is in line with what is assessed similar student organizations at other institutions comparable in size and nature to the University as a requirement of basic membership. Except as provided immediately below, memberships at a preferential level that require the payment of higher periodic dues than what is required to sustain basic membership, or the assessment by such non-University associations of supplemental contributions from their members as an

expectation but not a requirement of continued membership, may not be supported from compulsory campus-based student fees.

Other than for considerations of basic membership as set forth above, additional transfers of funds from compulsory campus-based student fees by a Registered Campus Organization to such non-University associations may be made only when they can be justified, in advance of the transfer, to the Chancellor (or other campus official designated by the Chancellor with administrative oversight over Registered Campus Organizations) as providing a direct educational benefit to University of California students commensurate with the proposed expenditure.

Compulsory campus-based fees may not otherwise be expended by a Registered Campus Organization in support of, or be otherwise transferred to, a non-University organization, program, or activity, except in payment for goods and services directly necessary to the operation of the Registered Campus Organization, its programs or activities.

The referendum process set forth in Section 82.00 of these *Policies* shall not be available either to establish a new compulsory campus-based student fee, or to lock in an increase to an existing such fee, for the purpose of supporting any non-University organization, program, or activity. (See also Sections 67.10 and 87.00 of these *Policies*.)