CAMPUS PROVOST/EXECUTIVE VICE CHANCELLOR GALLOWAY

Re: Student Fee Advisory Committee Year End Report

Dear CPEVC Galloway,

I am writing on behalf of the Student Fee Advisory Committee to provide a summary of the committee’s activities during the 2012-2013 academic year. In response to the objectives established in your October 11, 2012 charge letter, the committee has achieved the following:

- Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics developed by SFAC last year, and finalize recommendations on allocations of one-time and permanent Student Service and Student Programs (Measure 7) Fees. The SFAC was engaged in this work most of the academic year. The funding allocations were completed and confirmed in Spring 2013.
- Review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts and recommend allocation; develop a list of priorities and projects for these student fees, considering commitments around major maintenance, small maintenance needs, and large-scale facility projects; and develop criteria to review future funding proposals for student fee-funded facilities. The SFAC was engaged in this work in Spring 2013. In collaboration with Planning & Budget and the Dean of Students Office, the SFAC was consulted on the Quarry Amphitheater project, as well as the seismic project. In addition, in Spring 2013, the SFAC approved funding from the SSF and Seismic Reserves for seismic/life safety, major maintenance and minor maintenance projects.
- Review all proposed referenda measure(s) for the 2013 elections cycle and document the official opinion of the committee. Completed Winter 2013.
- Develop a plan and possible timeline for SFAC to regularly review and analyze all campus-based student fees in an ongoing cycle. The committee engaged in various discussions around this topic and recommends the following time line and activities:
  - 2013-2014
    - Review of original ballot language for all referenda to determine if fees are being used for their intended purpose.
- Conduct a survey on student satisfaction and utilization related to programs and services that are funded by referenda.
- Each member of SFAC will take 2-3 current referenda and to comprehensive research on how the fees are being used, how students are benefitting, etc. This will provide an opportunity for greater understanding of how departments are managing referenda fees.
- An educational campaign to educate students on campus based fees.
  - 2014-2015
    - SFAC will implement a regular review cycle, where each referenda is reviewed in more detail, including a meeting with referenda oversight committee/manager every three years.
- As needed, provide feedback on campus budget reduction proposals, regarding possible one-time and permanent cuts to Student Services Fees and other campus-based student fees that impact the student experience in and out of the classroom. The SFAC was not consulted in this capacity during the 2012-2013 academic year.
- Develop and recommend a process to solicit proposals from units that receive Student Services Fees to fund ergonomic and/or technology related needs. Completed in Spring 2013. The SFAC voted to include a technology call in the 2013-2014 funding call process. The committee will continue to consider a timeline for an ergonomic call.

We thank you for the opportunity to serve students this year, and we appreciate the support and guidance that you have provided to our work. Please let us know if you have any questions.

Sincerely,

Clara Skaug
Chair, Student Fee Advisory Committee

CC: Student Fee Advisory Committee
    Graduate Student Association
    Student Union Assembly