CLARA SKAUG, College Nine Representative (Chair)
PHILIP BAKER, Porter College Representative (Vice Chair)
CLEONA-NOORA ALMAJID, College Ten Representative
LUCERITO CARRILLO, Merrill College Representative
CHARLIE CHANG, Stevenson College Representative
MEGAN EPPLE GUDGEIRSSON, Graduate Student Representative
MAXIMILLIAN HUFFT, Crown College Representative
JOEY JUDSON, Oakes College Representative
CERIL MATHEO FANGON, Cowell College Representative
FREE MOINI, Planning & Budget Representative (non-voting)
DENISE ONITSUKA, Dean of Students Representative (non-voting)
ERIC PETERSON, Staff-at-Large Representative
LUCY ROJAS, Committee Staff (non-voting)
ALMA SIFUENTES, CP/EVC Representative (non-voting)
TONY TSUIJSAKA, College Eight Representative
LIAT ZAVODIVKER, Graduate Student Representative
TBD, Kresge College Representative
TBD, Faculty-at-Large Representative
TBD, Ex-Officio Student Union Assembly Representative (non-voting)

Re: Student Fee Advisory Committee 2012-13 Charge Letter

October 11, 2012

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2012-13 academic year. SFAC is an important advisory group, and I look to the committee as the primary avenue for providing student input about decisions regarding the allocation of student fees and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the CP/EVC in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To provide a continuing study of programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the CP/EVC; and
- To advise the CP/EVC on other questions regarding campus-based student services and programs and campus-based student academic support.

SFAC membership includes 10 undergraduate students recommended by the SUA’s Student Committee on Committees; two graduate students recommended by the Graduate Student Association; one staff at-large representative recommended by the Staff Advisory Board; and one faculty at-large representative recommended by the Council of Provosts. In addition, the committee will be supported by several non-voting members, including an ex-officio representative of the Student Union Assembly, a representative of the CP/EVC, a representative of the Planning and Budget Office, and staff support from the office of the Dean of Students. For more information about SFAC’s procedures, terms of service, responsibilities of the committee chair and vice chair, and orientation handbook and other resources, please review the SFAC Web pages at http://studentservices.ucsc.edu/business/SFAC/index.html.

For 2012-13, I am charging SFAC with the following activities:
1. Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics developed by SFAC last year, and finalize recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees. The Planning and Budget Office will confirm the amount of student fees for SFAC’s consideration.

2. Review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts and recommend allocations; develop a list of priorities and projects for these student fees, considering commitments around major maintenance, small maintenance needs, and large-scale facility projects (e.g., student union, Quarry amphitheater, etc.); and develop criteria to review future funding proposals for student fee-funded facilities. The committee should develop and document an understanding of these fees, reserve amounts, how the fees work, and the current and future commitments around the fees with special consideration of the fees related to OPERS facilities and plans for a new referenda measure when the current funding sunsets.

3. Review and finalize recommendations for summer 2012 campus-based student fees and recommend allocations for projected summer 2013 fee funding.

4. Review all proposed referenda measure(s) for the 2013 elections cycle and document the official opinion of the committee.

5. Develop a plan and possible timeline for SFAC to regularly review and analyze all campus-based student fees in an ongoing cycle.

6. As needed, provide feedback on campus budget reduction proposals, regarding possible one-time and permanent cuts to Student Services Fees and other campus-based student fees that impact the student experience in and out of the classroom. SFAC may consider recommending a specific unit/program to initiate a deeper analysis of the use of student fees.

7. Develop and recommend a process to solicit proposals from units that receive Student Services Fees to fund ergonomic and/or technology-related needs.

I deeply appreciate SFAC’s thoughtful work, and thank you in advance for service on this important committee. Given the difficult budget climate facing the state and the University, it is even more important to engage students in planning, and to use our critical thinking and leadership to ensure a positive UCSC student experience.

Sincerely,

Alison Galloway
Campus Provost and
Executive Vice Chancellor

Cc: SUA Chair Amajoyi
    Vice Chancellor Delaney
    GSA Co-President Gudgeirsson
    GSA Co-President Grace
    VP/DUE Hughey
    SAB Chair Lewis