

SANTA CRUZ: OFFICE OF THE CAMPUS PROVOST
AND EXECUTIVE VICE CHANCELLOR

January 13, 2014

BROOKLYNN ACKERMAN, Oakes College Representative
NOORA ALMAJID, College 10 Representative
LUCERITO CARRILLO, Vice-Chair, Merrill College Representative
CHARLSIE CHANG, Stevenson College Representative
FAYE CROSBY, Faculty Representative
PETER FABIAN, Graduate Student Representative
CERIL FANGON, Chair, Cowell College Representative
ERIK GREEN, Graduate Student Representative
MAX HUFFT, Crown College Representative
JUSTIN LARDINOIS, Porter College Representative
FREE MOINI, Planning and Budget Representative
DENISE ONITSUKA, Dean of Students Representative
GABRIEL PULIDO, Kresge College Representative
LUCY ROJAS, Analyst to the Committee
ALMA SIFUENTES, Dean of Students Representative
JOHN STEELE, Staff Representative
CLARA SKAUG, College 9 Representative
TONY TSUJISAKA, College 8 Representative
SUA ex-officio Representative, TBA

Re: 2013-2014 Student Fee Advisory Committee

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2013-2014 academic year. SFAC is an important advisory group, and I look to the committee as the primary avenue for providing student input about decisions regarding the allocation of student fees and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Campus Provost and Executive Vice Chancellor (CP/EVC) in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To provide a continuing study of programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the CP/EVC; and
- To advise the CP/EVC on other questions regarding campus-based student services and programs and campus-based student academic support.

SFAC membership includes 10 undergraduate students recommended by the SUA's Student Committee on Committees; two graduate students appointed by the Graduate Student Association; one staff at-large representative recommended by the Staff Advisory Board; and one faculty at-large appointed by the Council of Provosts. In addition, the committee will be supported by several non-voting members, including an *ex-officio* representative of the Planning and Budget Office, and staff support from the Dean of Students Office. For more information about SFAC's process, terms of service, responsibility of the committee chair and vice chair, and orientation handbook and other resource, please review the SFAC Web pages.

For 2013-2014, I am charging SFAC with the following activities:

- Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics developed by SFAC two years ago, and finalize

recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees, as follows:

	One-Time Funds (Available 2013-2014)	Permanent Funds (Available 2014-2015)
Student Services Fee (20000)	\$977,199.	\$36,371.
Measure 7 (20360)	\$ 22,500.	\$22,500.
TOTAL AVAILABLE	\$999,699.	\$58,871.

- Review proposals for funding submitted by campus units and programs in the technology call, and finalize recommendations on allocations of one-time Student Services Fees for this purpose.
- Review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects and other facility projects; and make recommendations on allocations for facility related projects.
- Be available to consult as needed about seismic renovations that include Quarry Amphitheatre, Student Union, Redwood Building, KZSC Building, Cantu Center, and Cardiff House (Women's Center).
- Review and finalize recommendations for summer 2013 campus-based student fees and recommend allocations for projected summer 2014 fee funding.
- Review all proposed referenda measure(s) for the fall 2013 and spring 2014 election cycles and document the official opinion of the committee.
- Based on the SFAC 2012-2013 Year End Report, adopt your proposed plan for developing a process and timeline for SFAC to regularly review and analyze all campus-based fees in an ongoing cycle. In 2013- 2014, SFAC proposed to complete the following:
 - Review of original ballot language for all referenda to determine if fees are being used for their intended purpose.
 - Conduct a survey on student satisfaction and utilization related to programs and services that are funded by referenda.
 - Each member of SFAC will take two or three current referenda and complete research on how the fees are being used, how students are benefitting, etc. This will provide an opportunity for greater understanding of how departments are managing referenda fees.
 - Complete an educational campaign to educate students on campus-based fees.

Thank you for agreeing to serve the campus in this important capacity. The state's continuing economic problems make this an especially critical time in the university's history to maintain the quality of our programs and services with constrained resources.

Sincerely,



Alison Galloway
Campus Provost and
Executive Vice Chancellor

cc: GSA President Alston
Vice Chancellor Delaney
SUA Chair Umer
Staff Advisory Board Chair Weigant