

November 13, 2017

LISA BISHOP, Planning and Budget Representative
ALAN CHRISTY, Faculty Representative
REGINA GOMEZ, Merrill College Representative
IAN THAD GREGORIO, Kresge College Representative
BRYNA HAUGEN, Cowell College Representative
ASHLEY JOHN, College 10 Representative
AMANDA KAZDEN, Vice Chair, Porter College Representative
KIRYL KARPIUK, College 9 Representative
ALICE MALMBERG, SUA ex-officio Representative
AARON MANZANO, Stevenson College Representative
JULIANA NZONGO, Graduate Student Representative
LUCY ROJAS, Adviser to the Committee
JOHN STEELE, Staff Advisory Board Representative
CATHY THOMAS, Graduate Student Representative
SUINI TORRES, Chair, Oakes College Representative
GINA TU, Rachel Carson College Representative
SABINA WILDMAN, Crown College Representative

RE: 2017-2018 Student Fee Advisory Committee Charge Letter

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2017-2018 academic year. SFAC is an important advisory group, and I look to the committee as the primary avenue for providing student input about decisions regarding the allocation of student fees and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Vice Provost for Student Success (VPSS) in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To provide a continuing study of programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the VPSS; and
- To advise the VPSS on other questions regarding campus-based student services and programs and campus-based student academic support.

SFAC membership includes 10 undergraduate students recommended by the SUA's Student Committee on Committees; two graduate students appointed by the Graduate Student Association; one staff at-large representative recommended by the Staff Advisory Board; and one faculty at-large appointed by the Council of Provosts. In addition, the committee will include several non-voting members, including an *ex-officio* representative from the Student Union Assembly, an *ex-officio* representative of the Planning and Budget Office, and staff support from the Dean of Students Office. For more information about SFAC's process, terms of service, responsibility of the committee chair and vice chair, and orientation handbook and other resource, please review the SFAC Web pages.

For 2017-2018, I am charging SFAC with the following activities:

- Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics, and finalize recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees, as follows:

	One-Time Funds (Available 2017-2018)	Permanent Funds (Available 2017-2018)
Student Services Fee (20000)	\$252,400.00	0
Measure 7 (20360)	\$52,921.69	\$1,091.00
TOTAL AVAILABLE	\$305,321.69	\$1,091.00

- As requested, review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects and other facility projects; make recommendations on allocations for facility related projects.
- Be available to consult as needed related to seismic renovations that include: KZSC Building and Cantu Center.
- Review and finalize recommendations for summer 2017 campus-based student fees and recommend allocations for projected summer 2018 fee funding.
- Review all proposed referenda measure(s) for the spring 2018 election cycle and document the official opinion of the committee.
- Coordinate with the Campus Based Fees Work Group to determine appropriate partnerships around creating more transparency for the utilization of campus based fees.
- Convene sub-committees to focus on internal and external committee operations.
- Determine an appropriate method for reviewing units previous funded through the SFAC annual funding call process.

Thank you for agreeing to serve the campus in this important capacity. The state's continuing economic problems make this an especially critical time in the university's history to maintain the quality of our programs and services with constrained resources.

Sincerely,

Jaye Padgett
Vice Provost for Student Success