Student Fee Advisory Committee  
Tuesday, October 18, 2011  
Meeting Minutes  

Present: Callin Curry, Philip Baker, Clara Skaug, Warren Fung, Joey Judson, Free Moini, Chelsea Manlapig, Michael Bacon, Edward Garcia, Forest Hibbard, Lucy Carrillo, Lucy Rojas, Eric Peterson  

Absent: Nick Cheatham, Kathy Foley, Alma Sifuentes, Megan Eppel, Erica Ayon  

1. Approval of Agenda and Minutes  
   a. Callin explains that he will adjust the agenda in order to have a closed session of voting members only for the discussion on the Council of Student Fees. Agenda approved.  
   b. Callin asks for a motion to approve the minutes from the October 11th meeting. Clara makes a motion and the minutes are approved.  

2. Announcements/Updates  
   a. Tabling at Carnaval. Callin thanks Clara and Edward for tabling at Carnaval  
   b. College Government/SUA/GSA announcements – none  
   c. Council of Student Fees – Meeting update and announcements (closed session).  

3. Measure 7 Discussion Items  
   a. Measure 7 Town Hall  
      i. Callin recommends that SFAC sponsor a town hall to be focused on building awareness about Measure 7.  
      ii. Philip suggests a town hall on the west side of campus, to encourage participation.  
      iii. Someone suggests that there should be incentives like food and a guest speaker to encourage participation. Clara suggests Alma.  
      iv. Callin suggests that we form a sub-committee and aim for November to do the town hall. The group suggests that we avoid Fridays and Thursdays (college government meetings).  
      v. Forest asks if we can we associate the session with credits?  
      vi. Edward suggests that we ask the Measure 7 funded units to attend and bring information.  
      vii. Callin suggests that in the advertising, we should mention the popular services to encourage participation.  
      viii. Philip suggests that we have a suggestion and comment box.  
      ix. Callin calls for a sub-committee to plan this event: Philip, Clara, and Callin will be on the sub-committee.  
      x. Forest asks for clarification – is the idea is to get people who aren’t typically involved to be involved? The group affirms.
b. Letter to CHP
   i. Callin proposes that SFAC send a letter to the CHP editor, informing students of the Measure 7 crisis and inviting students to begin thinking about the issue, and commenting on the issue.
   ii. The group reviews the letter collaboratively, and Callin makes edits to the letter as the group discusses the content.
   iii. Philip suggests that we send a copy of the letter to the Resource Centers, who publish regular newsletters for students.
   iv. Callin asks whether the group would like to author the letter as SFAC, or should Callin sign as chair. Also, Callin asks if the group would like to review another draft next week prior to finalizing, or should Callin finalize the letter on his own?
      1. Forest suggests that the letter be authored by SFAC. Michael concurs.
      2. Forest suggests Callin proceed with finalizing the letter.
      3. Callin asks for a vote regarding him moving forward with finalizing the letter. There is consensus.

4. Review of 2011-2012 Charge and Setting of Timeline
   a. Lucy directs everyone to last week’s agenda materials, which included a charge letter from EVC Galloway. The group is to review the objectives for the year and establish a timeline for completion of the objectives.
   b. The objectives include:
      i. Complete Measure 7 analysis and recommendations that were initialized in 2010-2011. This task is completed.
      ii. Finalize the allocation of Summer 2010 campus-based fee revenue. This will be completed by November 30, 2011.
      iii. Review of all proposed referenda in the 2012 elections cycle and form an official opinion on all proposed referenda. This will be completed in Winter 2012.
      iv. Create a timeline and process to allocate Student Services Fee and Measure 7. The group agrees that they will discuss a process and methodology in Fall 2011. There is a recommendation that we not rush through this process. Free explains that in the past, the EVC has approved allocations that are made permanent the following fiscal year.
      v. Thorough review of the Resource Centers. Callin suggests that this work be a task assigned to a sub-committee. Is there anyone opposed to this strategy? Free asks whether it would be a good idea to invite the Resource Centers to come and present to the group? Lucy suggests that Pablo Reguerin and Carolyn Dunn be invited to present to SFAC toward the end of Fall quarter, then a sub-committee will be convened for further discussion.
      vi. Summer 2011 fees will be reviewed in Winter 2012.

5. Discussion of Summer Fees 2010
   a. Lucy recommends that everyone review the resource sheet that was prepared for this discussion.
b. Callin suggests that the allocations be made with very specific directions regarding how the money is to be spent.

c. Eric asks whether OPERS has a method for providing scholarships to students for recreation classes. Lucy responds yes.

d. Forest asks whether it is possible to use some of this money to help hold over a Measure 7 funded unit? Lucy responds that the money is one time and would not necessarily assist with permanent needs.

e. Philip suggests that we be very prescriptive with the funding allocations. Callin adds that he learned at CSF that allocations do often come with stipulations.

f. Michael suggests that the DRC is underfunded. Lucy confirms that DRC is not on the list of Measure 7 eligible units.

g. Callin suggests that we can stipulate that the funds be used to hire students.

h. Philip suggests that we should have a set of standards for the work that is completed.

i. Forest expresses concern of creating jobs that may not be sustainable. The group discusses this. Lucy adds that if work study students are hired, we could create approximately 20 jobs for students with this funding. The group discusses whether these funds will continue to come to SFAC. Clara suggests that the funding be used to create jobs for summer session.

   i. Callin asks if there is consensus to invite units to make proposals for summer employment. There is consensus. Lucy and Callin will finalize a request to go out to the units and will send it out as soon as possible.

6. Meeting adjourned