Student Fee Advisory Committee  
Meeting Minutes  
June 1, 2011

Absent: Nicholas Cheatham, Callin Curry, Robert Passemar, Free Moini

1. Approval of Agenda  
a. Agenda approved

2. Check In and Announcements  
a. Amanda thanks Faye for hosting our meeting at the Cowell Provost House

3. Review of Measure 7 Recommendations and Report  
a. Amanda explains that she has drafted the Measure 7 report and recommendations and three major themes have emerged:  
   i. There is a need for more data driven analysis from the Measure 7 units that demonstrate how the services are supporting student retention and meeting the objectives and mission statements of the units.  
   ii. There is too much Measure 7 funding being used for professional staffing. There needs to be a better balance between professional staffing, student staffing and programming.  
   iii. There is need to find a solution to the Measure 7 leakage that exists with benefits and retirement costs. For instance, the SFAC should consider whether to sponsor an amendment to increase Measure 7 to include a cost of living adjustment.  
   b. Discussion of report and recommendations  
      i. Alma explains that if SFAC were to recommend that Measure 7 funds that are currently used for staff salary, were to be used for student employees, we would need to review the union bargaining contracts, university layoff policies and procedures, etc.  
      ii. Faye suggests that we need more data regarding what programs are effective.  
      iii. Alma suggests that we can issue another call in 2011-2012 and ask specific and targeted questions.  
      iv. Faye asks whether we can assess how the units are meeting their missions? They have done a good job of demonstrating qualitative results, but we need to see more quantitative results.
v. The group discusses that the SFAC has been around for a long time, and there is quite a bit of information that can be used as a baseline, however, it is time to move the discussion and accountability forward.

vi. Someone asks whether student employees do the work of staff?

vii. Anthony asks for some background information on work study, how awards are issued, and how work study jobs are processed. Lucy provides some background information.

viii. Amanda explains that we need to issue more in-depth questions for the Measure 7 units, questions that evoke evidence-based data, and not just opinions.

ix. Amanda mentions that the Measure 7 report must be sent out to the units when it is complete. Alma and Lucy confirm that it will be sent out.

x. Lucy suggests that during the 2011-2012 academic year, SFAC convene an exploratory committee to look at the feasibility of increasing Measure 7, student interest, what a viable amount would be, etc.

1. Amanda suggests that SFAC could sponsor a field study position to do this work.

c. Next steps

   i. Amanda will update the draft of the report, based on the discussion, and send it out for final review and approval.

   ii. SFAC will vote via email on whether to approve the report and recommendations, and she will seek to approve the report by consensus.

4. Proposed By-Law Amendments

a. Faye proposes that the SFAC use the Sturgis Standard Code of Parliamentary Procedure instead of Robert’s Rules of Order. Faye explains that the Robert’s Rules of Order are confusing, and the Academic Senate has adopted the Sturgis model. Alma suggests that this could be a research project for the chair of the summer. The group agrees that they do not have enough information at this time. For more information, visit: http://en.wikipedia.org/wiki/The_Standard_Code_of_Parliamentary_Procedure

b. Warren proposes that the following statement be stricken from the bylaws (in section titled Election of Chair and Vice Chair): “Any candidate can request the secret vote count after the announcement of the new Chair and Vice Chair.” There is a brief discussion. Amanda calls for a vote:

   i. 2 – Yes
   
   ii. 4 – No
   
   iii. 2 – Abstentions
   
   iv. Motion fails
5. Planning for 2011-2012
   a. Summer 2011
      i. Lucy will schedule a transition meeting with Amanda, Callin and Chelsea
      ii. Callin will be hired to do the summer work, including the orientation
guide, preparing for the orientation, etc.
   b. Changes to SFAC Charge
      i. Amanda proposes that the SFAC charge be permanently updated to
include the procedures that were used this year for the reappointment of
SFAC seats that are open after a members second year. All open seats
would be up for a competitive process, via the SCOC and GSA procedures.
Amanda calls for a vote:
   1. 7 – yes
   2. 1 – no
   3. Motion passes.
   c. The group discusses having a table at the OPERS fall festival, to do educational
outreach regarding SFAC. Lucy will reserve the table.
   d. Lucy will follow up with Jeff Sanceri and Erik Green about GSA representatives to
the SFAC for 2011-2012.