Present: Erik Green, Faye Crosby, John Steele, Miten Jain, Noora Almajid, David Machuca, Free Moini, Jonica Buck, Serene Jneid, Aykezar Adil, Alexandra Kasper, Rachel Kirkwood, Grace Shefcik, Carolyn Chuong, Lucy Rojas

1. Approval of Agenda and Minutes
   a. Erik asks if there are any additions to the agenda. Miten motions to approve; Carolyn seconds. No objections.
   b. Miten motions to approve the minutes; Rachel seconds the motion. No objections, motion carries.

2. Announcements
   a. Faye reports that Cowell Senate has discussed the displacement of the housing beds for the seismic project. Serene adds that the Porter Housing office is moving to another Porter location; is the Porter Housing office an option for the temporary location for the student union occupants. Lucy will follow up with Denise and Linda.
   b. Updating of the website. The website is outdated re: office hours and agendas/minutes. Lucy is working on agenda and minutes. A sign up sheet is passed around for spring quarter office hours.
   c. Miscellaneous and Course Fees Schedule. Rachel explains that the next meeting is this Friday, and she is not able to participate. Would anyone like to participate? Aykezar volunteers to participate. Rachel and Lucy will provide Aykezar with the information.
   d. Sub-Committee Update: Rachel reports that the external sub-committee continues to work on the town hall for spring break, with a goal of conducting this during the elections voting period at the Library lawn area. During the week of elections, the committee proposes that everyone table instead of having office hours. This would be informational tabling about student fees and contact information for units who are receiving student fees and voter outreach.

3. Council on Student Fees Meeting
   a. Aykezar, Alexandra and David attended the CSF meeting last weekend. Aykezar will share her notes with SFAC members.
   b. Alexandra explains that during the campus report backs, they shared information regarding the seismic retrofit.
   c. Aykezar explains that the data collection campaign is in process.
   d. Alexandra reports that there was a large discussion regarding CAPS; many of the campuses seem to be well connected with CAPS. Alexandra suggests that we invite CAPS in for a meeting. There was discussion about tele-psychiatry, having a phone service instead of referring students off campus for services. Aykezar adds that there was a review of the SSF reports online and for 12-13 and 13-14 it appears the same reports are listed. Aykezar will send the links to Lucy and Free for review.
   e. Unit reviews are part of internal sub-committee.
   f. Summer CSF meeting will be August 29th and 30th at UC Irvine
   g. At the CSF meeting, a “campus comparison” document was generated to collect information about SFAC operations.

4. Internal Sub Committee Report
   a. Noora explains that a metric was developed to review units. The units will be organized by how many student jobs were created by the funding that was allocated.
b. Noora explains that the sub-committee also discussed the length of terms for members when members are appointed mid-year. Should a student be appointed

i. Rachel raises the concern of setting precedent that terms would begin at different times in the academic year, moving forward.

ii. Aykezar proposes the following options:
   1. Option 1: serve out partial year and then two more years
   2. Option 2: serve out partial year, reapply to be appointed for two year term

iii. Erik mentions his concern of locking in a term based on coming in mid-year, given aspects of team building and the scope of the committee’s work. It’s ideal that members begin in fall, unless there is a mid-year resignation. Erik suggests that an applicant could indicate how long they want to be appointed and then SCOC reappoints (i.e. 1.5 years vs. 2.5 years).

iv. Serene mentions concern regarding providing an appointee the option to make a decision about the length of appointment.

v. Alexandra suggests that the committee adopt a policy that everyone’s term ends at end of year, and that we could say no appointee is appointed for more than 2 2/3 years.

vi. Aykezar says that the fairest way to approach is when someone is appointed mid-year, they complete the year, and then they are reappointed in spring for a two year term. Miten agrees.

vii. Erik summarizes.

viii. Grace is in favor of appointments happening in spring and starting in fall. She mentions that Alexandra has specific concerns because she was appointed mid-year.

ix. Aykezar agrees with partial year appointments ending at the end of the academic year. Miten agrees and adds that the member could then be reappointed for a two year term. Carolyn agrees and suggests that SFAC could send an endorsement with a candidate who has completed a partial year term.

x. Erik summarizes: in case of resignation, new member appointed for the duration of the academic year. A new two-year appointment is established to begin in the fall quarter. Thumbs voting:
   1. Appointing new member for current academic year only: Thumbs up
   2. A new year two year appointment is set up: Thumbs up
   3. No member can serve more than 9 quarters: Thumbs up, side thumbs

xi. Erik asks how we should address current members that were appointed this year for partial year. Agreement that all terms will end Spring 2016 and then will be eligible to extend one additional year.
   1. Alexandra Spring 2014
   2. David, Seamus and Jonica started Winter 2015

xii. Discussion regarding having an alternate appointed when a member cannot attend for a quarter. Concerns are raised by Serene, Alexandra and others. The issue of proxy voting is brought up.
   1. Aykezar states that regarding proxy voting, members who cannot attend should stay connected by sending input via email. For important items, she would be concerned how a proxy vote would be arrived at given the need to consult with constituents, etc.
2. Erik asks who would appoint the alternate? The member, the Senate, the SCOC and GSA?
3. Faye adds that clarity of rules is very important to keep positive relationships with partners.
4. Is there a way to make up a meeting to make up full pay? Does alternate receive pay?
5. Erik asks Aykezar to take lead and receive feedback from committee, then internal committee will re-visit.

5. Other items
   a. Serene asks how is the committee tracking office hours? Erik explains that this has been delegated to internal committee. Noora responds that this has been on honor system.
      i. Aykezar says that the internal committee talked about adding a requirement on report backs to SFAC regarding progress in office hours.

6. Adjournment – Meeting adjourned at 10:20 am.