Present: Alice Malmberg, Chandler Moeller, Grace Shefcik, Aaron Manzano, Ben Leeds Carson, Gina Tu, Sabina Wildman, Lucy Rojas, John Steele, Jackie Lemus, Karen Duek, Lisa Bishop, Suini Torres, Jessica Xu, Amanda Kazden, Mario Gonzalez, Sylvia Grape, Kiryl Karpuik

1. Approval of agenda
   a. John motions to approve the agenda. Aaron seconds the motion. Motion carries by consensus.
   b. Introductions and check in question – how is your quarter going?

2. Capital Space Planning
   a. Alice introduces our guest Linda Flaherty from Capital Space Planning
   b. Linda explains that Cardiff House moved back in January 2016. The project manager in Physical Planning & Construction has been busy closing out the project.
   c. $305,000 additional costs due to unknown conditions at the time of the project proposal. Additional work that the fire marshal required associated with safety.
   d. Linda explains that there is project summary package ready to be advanced to the Chancellor for approval.
   e. Karen asks for the split on the fund sources. $280,000 Seismic Life Safety Fee reserves; $25,000 to Student Services Fee Reserves.
   f. Pre-design studies are underway with KZSC and Cantu Center; the studies are much more in depth than those engaged for work on Redwood Building and Student Union. This will help ensure an accurate project cost summary in advance of the project. There are different concept plans to present to SFAC in early November. Linda will be back in November to present different concepts and the costs.
   g. Questions
      i. Ben asks about the costs of these projects in relation to debt? Linda says that financing for this project has been handled with internal funding – primary student fee reserves.
      ii. Sabina asks for clarity – could KZSC and Cantu Center be put into one building? Linda says that’s one of the possible models.

3. Budget Presentation
   a. See attached power point
   b. Lisa and Jackie present the Birdseye View of UCSC budget.
   c. Presentation and discussion; questions and answers

4. Announcements
   a. Suini reports that on October 28th – Oakes is holding a dance at the learning center.
   b. John reports that the campus is in the process of searching for the next EVC Campus Provost. Please attend the public forums if you are available.
   c. Lucy reports that on Tuesday from 6-7 pm there is a focus group to provide feedback on future organizational structure for Campus Life/Dean of Students Office.
   d. Athletics Town Hall Forum, October 19th, 5:30 – 7:00pm, Cervantes & Velasquez Conference Room. Lucy asks if there is a flyer available. Alice says yes; she will circulate it around.
e. Council on Student Fees – October 22nd & October 23rd. 9:00 – 4:00 pm on each day. We are hosing the meeting this quarter here at UCSC. All SFAC members are invited to attend. Please let Alice know by October 17th if you are able to attend. Meals are provided. John, the Chair of CSF, will provide an agenda by the end of the week.

f. Aaron speaks about the funding call timeline – and states that the time line from last year was biased toward staff because the call went out in the summer. Aaron suggests that we consider maintaining a timeline that is more conducive to having students participate.

   i. Best practices around funding call:
      1. Aaron suggests that in the future we do a notification to requestors when the committee’s work is finished and explain that we have made recommendations to CPEVC.
      2. Notification around when people will hear; encourage requestors to check SFAC minutes to see progress.
      3. Grace suggests that the committee be mindful to follow up with requestors that have programs that relate to the current year.
      4. Alice states that we will discuss process for reviewing proposals at a future meeting.

5. Community Agreements
   a. Committee reviews the proposed community agreements.
   b. Jessica moves to adopt the community agreements. Kiryl seconds the motion. Motion passes with no objections.

6. Adjournment
   a. Sylvia moves to adjourn the meeting. Jessica seconds the motion. Motion passes.