Student Fee Advisory Committee  
Meeting Minutes  
October 31, 2016

Present: Alice Malmberg, Chandler Moeller, Mario Gonzalez, Grace Shefcik, Ben Leeds Carson, Aaron Manzano, Gina Tu, John Steele, Karen Duek, Jessica Xu, Amanda Kazden, Sylvia Grape

1. Approval of Agenda and Minutes
   a. Karen motions and seconds to approve the motion. Motion carries by consensus.

2. Announcements
   a. Jessica invites students to attend the monthly forum to voice their concerns about any difficulties regarding academics, hosted on Wednesday, November 2 at 8:30 PM.
   b. John updates the group about the CP/EVC candidate campus visits and encourages everyone to provide feedback; he will forward information on how to access the online vision talks. Karen asks who will be reviewing the feedback, and John confirms that the hiring committee and Academic Senate will weigh in and take feedback into consideration. Alice asks how much input the Chancellor has over the CP/EVC candidate search.
   c. John invites the group to the Fall 2016 Chancellor's Fall Forum hosted on Tuesday, November 1 at 12:00 pm at the Kresge Town Hall.

3. Subcommittees
   a. Alice went over both internal and external subcommittees and discussed the chair responsibilities. Alice then opened the discussion up for questions; as no questions were asked, the group proceeded to make nominations for the internal subcommittee.
   b. Karen nominated herself for chair of internal subcommittee. Chandler seconds the nomination. Karen exited the room for the group to vote. In a unanimous vote with no objections, Karen is appointed chair of the internal subcommittee.
   c. Alice asked if there were any nominations for chair of the external subcommittee. Both Aaron and Jessica nominated themselves for chair of the external subcommittee. Aaron shares his experience with both large and small-scale event planning and being involved with Stevenson College. Jessica speaks about her experience with the Student Academic Senate, and expresses her interest in the position of external subcommittee co-chair. In an unanimous vote with no objections, Aaron and Jessica are appointed co-chairs of the external subcommittee.
   d. The large group splits up into subcommittees to determine a time and location to meet for fall quarter. The internal subcommittee chaired by Karen will meet on Mondays from 12:00 pm – 12:30 pm at the Amah Mutsun room. The external subcommittee co-chaired by Aaron and Jessica will meet on Tuesdays from 9:00 am – 9:30 am at Muwekma Ohlone room.
4. Quarry Amphitheater Presentation
   a. Alice welcomes Jose Reyes-Olivas, Events and Facilities Manager from the Dean of Students Office and Dean Fitch, Director of Physical Planning & Construction.
   b. Introductions
   c. Jose invites everyone to the Quarry Amphitheater Groundbreaking Ceremony, hosted on Thursday, November 3 at 12:00 PM. He notes that EVC Galloway will be present, and is thankful for her commitment to this project.
   d. Construction will begin about December, with completion to be done around August 2017. It is estimated that it will be open and ready to use for the 2017-2018 school year.
   e. Once completed, Jose will make a manual on how to manage facilities, as the Dean of Students Office will have purview over the facility. Jose mentions he has been working and consulting with institutions such as Stanford, UC Berkeley and UCLA to get feedback and information on how they manage their venues.
   f. Jose says that he has been on campus for 20 and talks about how the facility was used while it was active, and why it closed down.
   g. The Quarry Amphitheater was closed because of a lack of ADA compliance, was out of code for wheelchair access, had a lot of deferred maintenance, and ultimately became a facility that was not safe for use. Since its closure, staff and administrators have noticed inappropriate activity in the facility, such as smoking when the campus is a non-smoking space.
   h. Lisa asks how the Dean of Students Office is going to prevent smoking and other inappropriate activities from happening once the facility is up and running. Jose says that having constant users in the facility will prevent inappropriate misconduct. Jose shares that he will coordinate with UCPD and/or CSOs to make policy signs that say that smoking is not allowed in the Quarry.
   i. Karen asks if there will be opportunities for student groups to host events at the Quarry. Jose responds that it will most likely be okay for student groups to do so, and that there will most likely be a low fee for registered student groups. Jose goes over the operational and maintenance fees of sustaining the Quarry, such as trash & recycling and other incidental costs like audio/equipment. Jose confirms that he is working to make sure that the Quarry is affordable as it possibly can, but that there are changes to be made.
   j. Jose mentions that there is the need to have a permanent stage; currently there is a granite stage. He also mentions how there needs to be power distributed to the stage level, and will no longer need to bring a generator—these efforts and investments will help make it as cost effective as possible.
   k. Dean talks about the Quarry history starting in 1966 and what the facility will be used for. Dean talks about some of the developed guiding principles, as the university does not want the facility to go into disrepair again.
   l. A student survey was conducted to get information back from students on what they wanted to see and fix. Students reported on what types of programs they want to see, including concerts, casual use, community events, etc. for the facility. Dean pondered on how to prioritize such programs among groups,
student services units, other campus groups, and non-campus groups. Dean brings up the opportunity to outreach to the community to get them to pay for use, so that students could have a subsidy when making reservations.

m. There were 3 finalist teams that submitted proposals for the reconstruction of the Quarry. The final bid was awarded to the team that met the budget of the Quarry.

n. The next step is to finalize the materiality, the stage, hand rails, lighting and design. Demolition will take place in winter or late fall, with construction to begin in winter & spring. The goal is to have the facility open in operation by next fall.

o. Lisa asks what the wooden benches will be replaced with. Dean says they will be replaced with redwood ties, done in concrete with a wood top bench.

p. Jose says reservations and fees will keep people accountable to take care of the space and conserve it. Jose mentions that one of the functions of the Quarry is to have it be a gathering space for students. Jose mentions it has been offline for a long time, and because of this, students don’t have the opportunity to be with 2,000 other students in one same venue. Jose mentions that having the Quarry online will create pride among students to be able to have events with everyone.

q. Jose thanks the SFAC, stating that the project would have never gotten to that space if it wasn’t for the committees’ financial contribution.

r. Lisa asks who will be managing bookings and reservations. Jose answers that he will through the Dean of Students Office.

s. Alice asks when the SFAC allocated money to the Quarry. Dean answers that the money was allocated during the 2014-2015 school year. Lisa reminds the group that the process cannot begin until all the money has been allocated to the project, but all of the money is there now. John says that some money is coming from seismic fees, and that University Relations got private funding, as well.

5. **Quarry Amphitheater Tour**

   a. Jose says that portable restrooms will be brought out to the space when large groups of people attend, as the current restrooms by the bookstore are insufficient for large groups.

   b. The stairs will be replaced; the tops of the seating will be replaced with redwood materials from the redwood forest of the Santa Cruz mountains. The vertical piece of the seats will be replaced with concrete bases and will have lighting for night time activities. Having such capability will allow for night time programs, and there won’t be a need to bring in lighting for night time programming. There will be two areas for wheelchair access. There will be one hand rail in the middle of the stair cases to comply with code; some stairs will be changed so they are in a contiguous line and people don’t have to walk across to get to other stairs.

   c. Jose says students said they wanted the space to be Wi-Fi enabled, and as such, it will have Wi-Fi. It will also have a permanent stage there will not be a need to get new stages every time an event happens. There will also be a mid-level to large sound system and will have the power for small to mid-size events.
d. There is an existing storage unit that will remain there. SOAR currently has a lot of items stored. Once the Quarry is up and running, there will be equipment stored such as tables, tents, among others to be used and stored in the storage unit. Having this will prevent users to not have to rent equipment. It’s hard to have things delivered in the space.

e. Sylvia asked about the tree on stage, and Dean referenced the “Save the Tree” campaign. The decision resulted in getting rid of the tree to see the stage. Consultation included students from the SUA and SFAC about the tree. The end result was to get rid of the tree, but keep the rock in place.

f. Jose asked the SFAC members what they had been hearing from other students—if they had heard that it was going to be a major change, or not a major change. Alice said people don’t know about the changes, or that the Quarry even exists.

g. Jose proceeds to ask the committee members what their vision is of the space, to what some members of the SFAC say it is the first time they visit the space. Alice shares her anecdote and personal connection to the Quarry.

h. Jose shared his contact info and invited the SFAC to provide feedback.

6. Adjournment
   a. Chandler moves to adjourn; Amanda seconds the motion. Meeting adjourned at 2:09 PM.